

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
APRIL 16, 2015 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:00 a.m., on Thursday, April 16, 2015 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, Luther Jackson, Daniel Polites, Charles Lee, Richard Effinger, James Nations, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, Interim County Administrator; Dan Maher, Administrative Advisor; Tim Cantwell, MidAmerica St. Louis Airport Director; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Major Tom Knapp, Sheriff's Department; Richard Watson, St. Clair County Sheriff; Sue Schmidt, Financial Analyst; Mike Baker, County Board Member; Ed Cockrell, County Board Member; Joseph Bustos, Belleville News-Democrat; Randy Pierce, Mascoutah Herald; James Brede, Director of Buildings; Attorney Bernard Ysursa; and Vickie Boydte, Secretary.

Minutes of the March 19, 2015 Regular Monthly Meeting and Executive Session were reviewed. Commissioner Effinger moved that the Regular Monthly Meeting and Executive Session Minutes, dated March 19, 2015 be approved as provided. Second by Commissioner Lee and carried.

Commissioner Polites reviewed the Regular Expense Claims Report, dated April 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger.

Commissioner Nations asked for more details on the considerable amount of money spent on the OSHA training listed in the Expense Claims Report. James Brede, Director of Buildings, reported that an outside company trained all maintenance staff and management on OSHA Safety Requirements, First Aid Training, and disaster training. Director Brede stated that this company also provided safety manuals for staff, which could potentially be provided to other County employees. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated April 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Commissioner Polites reviewed the Monthly Budget Analysis Report for April 2015, and asked that it be placed on file, stating that the 2015 Budget is in line with the projected percentage of 33.3% expenditures with the exception of PBC Bond and Interest at 48%, due to the semi-annual bond payment.

Commissioner Polites reviewed the Trial Balance Report for March 2015, and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

Under For Your Information, Director Brede stated that he has been working with 911 regarding roof replacement and HVAC upgrades at the St. Clair County 911 Building. Director Brede stated that, while the Public Building Commission owns the 911 Building, 911 pays for all renovations to the Building. Director Brede referenced the bid sheet provided to the Public Building Commission for review, and stated that the architect is recommending Joiner Sheet Metal and Roofing, Inc. and C&K Heating & Cooling, Inc., as the low bidders for roofing and HVAC, respectively. Director Brede explained that Bill Gamblin, 911 Director, will be taking the bid results to the 911 board, since they will be paying for it. Commissioner Nations moved approval of the recommendation for Joiner Sheet Metal and Roofing, Inc. and C&K Heating & Cooling, Inc., as the low bidders for roof replacement and HVAC upgrades. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

Under Operations, Commissioner Nations presented the Ross & Baruzzini Information Technology Roadmap Proposal. Commissioner Nations explained that the proposal is unique in that the Public Building Commission's role is one of initiating the agreement and paying the cost upfront, to be reimbursed by the County. Commissioner Nations stated that, after the

County reimbursement, the cost to the Public Building Commission would be \$11,000.00, which is 25% of the total cost of \$44,000.00. Commissioner Nations reiterated that the scope of the proposal is to create an understanding of the available technologies across the County, how these technologies are being used, the future probable architecture, and how the County and Public Building Commission can satisfy many of the current movements towards technology at the lowest possible cost by sharing communication capabilities. Commissioner Nations stated that, in their implementation, 911 will have a broad network of capabilities throughout the County in regard to towers and fiber optic spread that will have significant capacity which could potentially be of considerable help to the rest of the County by linking multiple facilities, including the St. Clair County Jail and MidAmerica Airport, to share a communication path designed to work together. Commissioner Nations projected that possible future technological developments might include GPS tracking of vehicles and personnel to improve security. He further stated that the proposal has already been approved by the St. Clair County Board and signed by Mark Kern, County Board Chairman. Commissioner Nations moved approval to authorize the payment of \$44,000.00 from the PBC Special Projects fund for the initial payment, with \$33,000.00 to be reimbursed by the County in the current fiscal year, with report of progress coming to PBC on a regular basis. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

For Airport Operations Business, Tim Cantwell, MidAmerica St. Louis Airport Director, presented statistics on passenger volume. Director Cantwell informed the Commission that, year-to-date, MidAmerica Airport has had 17,000 origination/destination passengers. Director Cantwell elaborated that there has been 8,500 civilian originations at MidAmerica Airport so far this year, with 10,000 anticipated to be hit this month. Director Cantwell noted that, at the 10,000 originating ridership threshold, MidAmerica Airport will be awarded a \$1,000,000.00 entitlement grant to be authorized in federal fiscal year 2016. Commissioner Effinger asked about the status of Allegiant's Tampa/St. Petersburg route from MidAmerica Airport. Director Cantwell stated that the Tampa/St. Petersburg route is comparable to the Sanford route, but that Allegiant has advised that they are considering a break later this year for the Tampa/St. Petersburg route, whereas there will not be a break in the schedule to Sanford. Director Cantwell iterated that the 10,000 originating passenger threshold maintains MidAmerica Airport's standing as one of the thirteen primary airports in Illinois which implies operations are more coordinated with Federal Aviation Administration – Great Lakes and less so with the State of Illinois.

Director Cantwell introduced some unanticipated repairs regarding the Boeing Loading Dock. Director Cantwell explained that, in the agreement between MidAmerica Airport and Boeing, MidAmerica Airport supports considerable portions of the building's maintenance by fee. According to Director Cantwell, Boeing is asking for more work to be done inside the building than anticipated and these requests tie into the Personnel concerns to be discussed in Executive Session. Director Cantwell reflected that the initial forecast was that Boeing would not have much of a need for trucks, but Boeing is currently running three shifts of trucks, 24 hours/day. Director Cantwell continued to explain that, due to this usage,

more wear and tear has occurred on the facility, which needs to be repaired. A general discussion was held.

Director Cantwell presented a request for approval to award the Contract for Demolition and Asbestos Abatement for Parcel Numbers 18 and 99 to Freeman Environmental Service in the amount of \$6,490.00. Director Cantwell explained that the location of these parcels surrounds Exit 21. Commissioner Polites moved approval to award the Contract for Demolition and Asbestos Abatement for Parcel Numbers 18 and 99 to Freeman Environmental Service in an amount not-to-exceed \$6,500.00. Second by Commissioner Nations who, with the permission of Commissioner Polites, added to the motion approval of the demolition on the two sites. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

Director Cantwell advised that, at the May PBC Meeting, he will be presenting a letter of agreement to allow the Federal Emergency Management Agency (FEMA) to utilize MidAmerica Airport as a disaster reaction site, in the event they are called upon. Director Cantwell stated that FEMA was requesting usage of a few hard surfaces for placement of trailers. Commissioner Nations requested clarification if FEMA would be at MidAmerica Airport on an on-going basis, or just in times of disaster. Director Cantwell responded that it would only be in disaster situations for which FEMA has been requested to provide assistance.

Director Cantwell also notified the Commission that, at the May meeting, he would present a resolution supporting the transfer of airport land, which is in regard to the land that is in contention for use by the National Geospatial Intelligence Agency on which to build a new facility. Director Cantwell and Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director spoke with the Corps of Engineers about the land transfer process, and some non-intrusive activity to be done bureaucratically to transfer the land from the County-sponsored PBC operated airport to a federal agency. Director Cantwell stated that it would be advisable to execute the resolution in advance to begin the process of advising the FAA of the intent to transfer the land.

Richard Watson, St. Clair County Sheriff, thanked the Public Building Commission for supporting jail projects and stated that everything with the current project is going great. Sheriff Watson asserted that the improvements will enhance jail security. Sheriff Watson also invited the Public Building Commission to take a tour of the renovated area once it is completed.

Director Cantwell requested to enter Executive Session for purposes of Real Estate and Personnel. Commissioner Polites moved to enter into Executive Session for purposes of Real Estate and Personnel. Second by Commissioner Effinger and carried.

The Doors closed at 10:26 a.m.

The Regular Meeting reconvened at 10:50 a.m.

The following Commissioners answered present in Open Session: Richard Sauget, James Nations, Luther Jackson, Charles Lee, Dan Polites, Richard Effinger, and Thomas Dinges.

Also present for the Open Session were the following: Debra Moore, Interim County

Administrator; Dan Maher, Administrative Advisor; Ed Cockrell, County Board Member; Mike Baker, County Board Member; Attorney Bernard Ysursa; and Vickie Boydte, Secretary.

Commissioner Nations moved to authorize, pending Chairman Kern's approval and agreement, the hiring of a full time outdoor maintenance person at a starting salary rate of \$14.00 per hour, as per the union agreement. Second by Commissioner Polites. Roll call as follows:

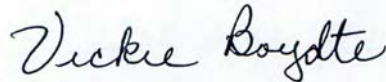
Commissioner Nations	: Aye
Commissioner Jackson	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 7 ABSENT: 0 NAYS: None	

Motion carried.

There being no further business to come before the Public Building Commission, Commissioner Lee moved for adjournment. Second by Commissioner Effinger and carried.

Meeting adjourned at 10:51 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:

CHAIRMAN